

# Training the Next Generation of AT and AAC Experts

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## *Disability Communications Fund*

### *Progress Report Instructions*

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Disability Communications Fund's goal in receiving your Progress Report is to understand how your grant project is proceeding and challenges you are facing. Information you provide in your report may lead to further opportunities for connecting with other grantees or DCF,

Unless otherwise agreed upon, your Progress Report is **due on July 31, 2017**.

Please note: The updated Grants Result Worksheet and Budget Spreadsheet do not need to be uploaded for this Progress Report. Please be ready to provide updates to these documents with your Final Report in January 2018.

### *Project information*

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#### **Project Name\***

Name of Project.

*Character Limit: 100*

#### **Project Purpose**

Enter a brief summary of the Project's purpose. Approx. 25 words.

Begin with "To provide/introduce/train ..."

*Character Limit: 150*

#### **Amount Awarded**

*Character Limit: 20*

### *Grant Activities*

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Please report on progress toward the goals established in your grant application and Grant Results Worksheet by addressing the following questions:

### **Planned Activities Progress\***

What planned activities did you (partially) complete to make progress toward your goals? Are your planned activities on track? If not, why? (maximum approx. 500 words)

*Character Limit: 3000*

### **Progress Evaluation\***

How are you assessing your progress and results? What kind of data are you collecting?

*Character Limit: 1500*

### **Changes to Planned Activities**

Did you come across any challenges or opportunities in your project so far? How did you respond? Were any planned activities abandoned, or unplanned activities added? (maximum approx. 250 words)

*Character Limit: 1500*

### **Project Successes\***

Share an anecdote of a successful grant activity or significant accomplishment so far. (Maximum approx. 250 words)

*Character Limit: 1500*

## *Other*

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### **Other Project Information**

What else would you like us to know about your work? (maximum approx. 500 words)

*Character Limit: 3000*

### **Upload of Project Materials**

Do you have pictures to share? Any flyers, newsletter articles, or media stories? Please combine all materials into one PDF file and upload.

*File Size Limit: 5 MB*